

## **MINUTES OF ADVISORY COUNCIL MEETING**

**October 21, 2020**

A meeting of the Advisory Council (the “Council”) of Christ the King Catholic School (“CKS”) was held on October 21, 2020 commencing at 6:00 p.m. (Central Standard Time) via a Zoom virtual meeting.

### **Attendance**

The following members of the Council were present and participated in the meeting: Father Tony Lackland, Jimmy Archie, Mark Knize, Elissa McClure, Stephanie Phillips, Chris Galante, Erin Kidwell, Colin Raymond, Michael Tolle, Brian Tusa, Todd Weissmueller, Michelle Snyder, Dr. Patrick O’Sullivan (President) and Dr. Lisa Bosco (Principal).

Father Tony Lackland started the meeting with a prayer at 6:05 pm.

### **Minute Approval**

Collin Raymond made a motion to approve the Sept 16, 2020 minutes, which was seconded by Chris Galante.

### **Church Update – Father Tony**

Father Tony noted that things are going well. Attendance is gaining for mass. Every other row is being utilized and they have added some additional masses in the community center for overflow. Looking at how to make Christmas Eve mass work- they are going to add 3 masses for 4:00, 6:00 and 8:00 (church, Parish Center and Community Center). They have also secured additional priests (including Father Zimmerman). School livestreaming of the masses seems to be going well. The priests go to the classes afterwards to say hello. Discussed sacramentals with the 4<sup>th</sup> graders this week and toured the church. Good relationship going with the school and the Parish community.

### **School Update**

Dr. O’Sullivan provided an update. CKS had their first virtual admissions preview. Attendance was lower than expected compared to previous years. Updated the format- included St. Anne’s and Kingsmen. Admissions to date were discussed- slightly ahead of last year with numbers at this time. Pledges for annual fund came in a little short at 98%. Total of \$403,509.72 and have surpassed the \$400K mark. School year has been going wonderful. Carpool is running 16 minutes faster than last year- averaging 30-31 minutes. Temperature screening is continuing in the morning. Still in Phase One. Church finance motioned to move \$100K from endowment to revisit plans for Bernadine (2016-2017 plans). Colin Raymond noted that we need to get the scope and sequence of the project figured out and fine tune the plans so that we can figure out whether or not it is feasible to move forward (looking at the budget and feasibility). How do we maximize the space to make it best work for the students? Jim Wheeler was helpful with designs. Previous plans were only to look at how we can maximize exterior space based on zoning requirements. The actual floor plans have not been made yet. Endowment was designed for the educational benefit of CKS students. In regard to timing, they want to move quickly but no specific time frame as of now.

### **Academic Update**

Dr. Bosco provided an update. IOWA and CoGat assessments were the week of Oct 12. Virtual students had the opportunity to take the tests the week of Oct 19. IOWA is a nationally normed assessment measuring achievement in various content areas nationally. CoGat measures cognitive ability assessment which helps us understand how students learn best. Past analysis shows students are performing well, putting in good effort and getting appropriate instructions. Scores are used to inform

instruction and any support students may benefit from in whole group, small groups or individual. Mainly use data to inform instruction for individual students. Scores from last fall place us in top 15% of nation. This qualifies us to apply for becoming a Blue Ribbon school. Eligibility is based on a time frame that is approaching and is a year-long process. Results should be in before the November Advisory Council meeting since scoring is online. Teachers are completing curriculum-based assessments as well. Renaissance learning assessments are coming up for ELA and math. Really striving to meet individual student needs. The school is actively looking for a reading specialist (certified academic language therapist) to meet with students who qualify for those services. The end of Q1 is October 30. Virtual learners for second quarter is about 32 students currently- fewer in the younger grades. Many students returned during Q1 who opted out of the classroom for virtual. Families have seen success from the on campus learning with all of our protocols. Virtual learning is a challenge for us- the simultaneous instruction of livestreaming and on campus students. Posting of materials, access to the materials and difficulty of getting materials in time for class is the biggest feedback we are receiving. Technology itself has been successful. Our goal is everyone back on campus. We want all students to have the option for learning and will continue to tweak things as we can. Virtual started at 12% and we will be at around 7% for Q2. We have 477 enrolled kids. We have had 3 COVID cases so far and 0 currently. We have 4 certified contact tracers on campus as our certified contact team. CKS has had zero transmission. Honors English and or Math for 6<sup>th</sup> grade- did not have enough information for 6<sup>th</sup> grade coming in this year. Data from all BOY assessments will be helpful with that but no official decisions have been made in regards to 6<sup>th</sup> grade honors yet. Teachers have been differentiating in the meantime based on pre-assessments given. Make the Grade meetings have also been taking place.

### **CKSPA Report**

Mrs. Kidwell provided an update on the CKSPA. She noted that the first CKSPA meeting was well attended and seemed to be a success. Each homeroom is trying to put forth extra efforts to support the teachers with sign up genius meal trains and treats. Many CKSPA events have been cancelled due to COVID including Red Ribbon Week, Faculty Xmas dinner at the CKSPA President's house, online auction, Soiree and the Catholic Schools Weeks outside events. Another uniform closet event took place in Frannys garden. We want to support and encourage the Spirit Store.

### **Committee Updates**

- Health / Wellness update - Dr. Tolle provided an update on COVID and the Dallas County statistics, cases have been increasing. Dallas is doing better than the rest of the country. Many lightly symptomatic cases being seen (loss of sense of smell or taste, fatigue and possibly low-grade temperature and a bit of a cough) but hospitals are not under pressure. Data still showing we have not seen transmission within schools, masks continue to be effective in reducing transmissions. Environments where people are actively trying NOT to get Covid is helpful. More young people (high school) are getting it but not serious. Letter sent to the school on super spreader events and trying to be cautious. Most cases are coming from social situations. We are treating better and testing better. Most testing is overnight or rapid testing currently.
- Finance update – Jimmy Archie said there will be an upcoming meeting to discuss budgets and establishing tuition. Dr. O'Sullivan looked at the budget. \$485K for fundraising. Took out auction and golf tournament (\$60K removed). Carnival remains for now. Faculty wages- lower budget due to counselor, admin, assistant principal, admin assistant. Guidance counselor starting in January (physically present). New 7<sup>th</sup> grade speech teacher is Dr. Bosco which helps budget. Have some dates for field trips lined up for the Spring but we will see if it is a safe option. Funds for field trips are being used for PPE, new day porters for cleaning, hand washing stations, plexi glass dividers, etc.
- Academic – No academic update at this time. Once results come back from national assessments and we reach Phase 2, there will be more academic conversations. Kids are very happy to be back on campus and engaged.
- Facilities – Brian Tusa provide an update on facilities

- Moving forward with repair of drainage on a portion of the field
  - If there are items to complete during the summer, we will start thinking about that (big items will be Bernadine and HVAC)
- Catholic Identity – Father Tony spoke about his and Father Ryan’s presence at the school and engagement with the children. Parents and students notice the presence and are happy and relationships are being built. Dr. O’Sullivan noted that faith formation has been going well.

### **Council Question**

Brian Tusa proposed a question to the Council about how we can better support our teachers during this stressful time since we have already had teachers leave since the beginning of the year. Dr. O’Sullivan shared that the school has had two rounds of dinners provided for teachers with bottles of wine donated. The next dinner will be Barbecue and Beer. The meals provided are for the teacher’s family, not just the individual. This has extended to the Church staff as well. Chris Galante suggested a hand written card from the Council with a prayer card. Dr. Bosco shared that emails from parents saying thank you have also been greatly appreciated by the teachers. Snyder noted that Ursuline had ambassadors email each faculty member at the beginning of the year. Coffee Bars have been sponsored by student groups as well. O’Sullivan said that he would check with Student Council to get things together from Student Council. Erin Kidwell mentioned that Faculty appreciation could look into a coffee bar. Snyder noted that it may not be relevant at this time during Covid, but getting a massage chair for teachers to sign up for a slot.

### **November Meeting**

The next Council meeting will be November 18, 2020 at 6:00pm.

### **Adjournment**

There being no further business to come before the meeting, Father Tony closed the meeting with a prayer and adjourned the meeting at 8:04pm.