

## **MINUTES OF ADVISORY COUNCIL MEETING**

**September 16, 2020**

A meeting of the Advisory Council (the "Council") of Christ the King Catholic School ("CKS") was held on September 16, 2020 commencing at 6:00 p.m. (Central Standard Time) via a Zoom virtual meeting.

### **Attendance**

The following members of the Council were present and participated in the meeting: Father Tony Lackland, Jimmy Archie, Dr. Mark Knize, Elissa McClure, Stephanie Phillips, Chris Galante, Erin Kidwell, Colin Raymond, Michele Snyder, Dr. Michael Tolle, Brian Tusa, Todd Weissmueller, Dr. Patrick O'Sullivan (President) and Dr. Lisa Bosco (Principal). Michele Snyder was unable to attend.

### **Minute Approval**

Dr. Knize made a motion to approve the July 22, 2020 minutes, which was seconded by Mr. Raymond.

### **Church Update – Father Tony**

Father Tony noted we have seen a number of new comers joining the Church amid the COVID pandemic and mass capacity was up to 50%. See momentum gaining at the 9:30am and 11:00am services. Will continue to use the Community Center for overflow. The Saturday 8:00am and 5:30pm masses remain lightly attended. Father Ryan and Father Tony have been active in participating within the school day, doing spiritual reflections, visiting classrooms, participating in group prayer with the students as well as helping with carpool.

### **School Update**

Dr. Bosco provided an update on the back to school efforts, noting the kids appear to be very excited to be back in school and are following protocols very well. Prescreening is working, people are adhering to the guidelines and have had some folks keep kids from school with symptoms. The steps taken over the summer and in preparation for return to school (masks, plexiglass, air purifiers, extra hand sanitizers) appear to be working very well. The Council asked Dr. Bosco about recess and student movement during the day and Dr. Bosco noted it was an area of focus and the staff is focused on introducing more activity soon (safely) as well as incorporating standing/movement in the classrooms and lessons throughout the day. Dr. Bosco noted the feedback on virtual learning has been positive so far and the staff is continuously tweaking to improve the experience and execution. Dr. Bosco stated the annual CogAT testing will be the week of October 12<sup>th</sup> for in person students while virtual learners will be offered the opportunity to test separately the week of October 17<sup>th</sup> (at school in a socially distanced manner). The school continues to look for a reading specialist, with Dr. Bosco noting it is difficult to find right person with qualifications and the current environment. The school is not currently looking to replace the Latin teacher given the challenging environment, but remains committed to the program on a long term basis.

### **CKSPA Report**

Mrs. Kidwell provided an update on the CKSPA, noting the back to school night went very well. Mrs. Kidwell stated they have reduced the classroom moms from four to two this year, due to the limitations for on campus presence and the primarily job being communication with the teachers). Mrs. Kidwell commended the Faculty lunch committee in coming up with additional opportunities to encourage and thank the teachers (e.g., bags of snacks, box lunches). Lastly, Mrs. Kidwell indicated the Fall Carnival will be moved to the Spring due to COVID and the Carnival committee has a Spring backup date. Final

confirmation of the event will continued to be monitored based upon the local and Diocese recommendations.

### **Committee Updates**

- Health / Wellness update - Dr. Tolle provided an update on COVID and the Dallas County statistics, cases have been steady and trends encouraging. Data still showing we have not seen transmission within schools, masks continue to be effective in reducing transmissions. Testing is improving, including new rapid tests which are more accurate. The committee will be considering the need for periodic updates with School parents.
- Finance update -- Dr. O'Sullivan discussed the FY20 year end final revenue/expenses, which ended the year positively, including the ability to cover incremental COVID expenditures and other maintenance costs over the summer. For FY21 budget, Dr. O'Sullivan noted we have lost a few students compared to prior year and budgeted totals, which is not surprising given the current environment, with some of the tuition shortage being offset by lower administrative headcount (2 people have left as well as an admin assistant and 1/2 year guidance counselor). Dr. O'Sullivan noted the annual fund was going well and the financial audit for FY20 was finalized with no adverse findings (for the 8th year in a row).
- Academic – Mr. Galante noted the committee is continuing to monitor the processes and tools that were put in place this summer for Phase 1, which appear to be working thus far. There is ongoing dialogue about what Phase 2 might look like and any decision deadlines for virtual learning for the second semester.
- Facilities – Dr. O'Sullivan provide an update on facilities, noting the following areas of focus:
  - HVAC system -- reviewing overall plan, have hired a consultant to assist and recommend a plan for needed replacements/improvements
  - Looking into better security fencing for the field
  - Considering plans for awnings/coverings to help provide additional space outside in Franny's Garden
- Catholic Identity - Father Tony provided an update, noting that he and Father Ryan continue to visit with the students on a weekly basis, pray with them (as promised at the beginning of the school year). This has been well received by the students so far. In addition, Father Tony noted First Communion was held for those that were delayed in May 2020 due to COVID.

### **October Meeting**

Mr. Tusa announced the next Council meeting will be October 21, 2020 at 6:00pm.

### **Adjournment**

There being no further business to come before the meeting, Father Tony closed the meeting with a prayer and adjourned the meeting.