

Meeting Details

Date of Meeting:	8/16/2022
Time:	9:30am
Board Members Present:	N/A
President Officer:	Christine Nevitt
Meeting Minutes Approval	First Meeting (no minutes to approve)
Guests present:	Dr. Bosco, Dr. O'Sullivan, Mr. Solomon – Faculty advisor communications liaison

Agenda Details

AGENDA
BOARD KICK-OFF Kick-off first meeting of the year, welcome new members, review process and administration updates.
SCHOOL UPDATE Reports from the President and Principal of any new school year changes and updates.
COMMUNITY EVENT UPDATES Updates from Chair on event logistics/information and any needed action items for Board or Parents.

Meeting Notes

- Welcome and Thank you for attending first Board Meeting – Christine Nevitt
- Opening Prayer – Kelly Diaz
- School Report - President/Principal
 - Dr. Bosco – Back to School
 - Thank you for your support at 4K/DK Round-up, Back to School Mass, and Meet the Teacher
 - It was well attended and ice pops
 - Teacher In Service was a great success with team building, community service, and professional development; Teachers excited to be back, and have energy fully focused on campus
 - New Resources On Campus – Going to start communicating them more cohesively and will work with teachers to meet student's needs
 - Student Advocacy Intervention Nurturing Team (SAINT Team)
 - Academic Language Therapist (Ms. Chengery) – Reading related learning differences, utilizes Take Flight
 - Reading Resource Teacher (Ms. Houle) - Supports students with reading intervention, vocabulary, and comprehension
 - Math Resource (Ms. Odom)
 - Study Skills and SOAR Program - (Ms. Dow)
 - Counselling (Ms. Gilbert) – Working with students on Second Step which addresses prevention and awareness of bullying
 - Electives for Upper School (6-8th)
 - Art Appreciation, Broadcast Journalism, Robotics as some examples
 - Students could pick 3 and would end up with 2
 - Great addition to their schedule and very engaged with the faculty
 - Teacher Placements
 - New Teachers
 - Upper School English / Language Arts Teacher – Ms. McClellan
 - Ms. Mueller – First Grade
 - Ms. Rodgers – 4k
 - Placement Changes
 - Ms. Young – Moved from 4th to Upper School Social Studies, 7th grade homeroom
 - Ms. Hesley – Moved from Upper School English, 6th grade homeroom to 4th grade
 - Ms. Trejo – Moved from 5th to 2nd
 - Ms. Sanders – Moved from 2nd to 5th

- Afterschool Programs
 - YMCA Partnership – Began yesterday in TEAL Lab and Cafeteria
 - Other Enrichment Opportunities for afterschool: Chess, Coding, Drama, etc. – Waitlists already
- Back to School Night – Meeting the teacher and seeing Students Learning environment
 - Scores went home this summer, meet with Teachers on scores on trends, students individual scores
 - Any question, encourage to reach out to Ms. Bosco to go over any questions
- Community Events
 - 5K, Carnival, and 2023 Auction planning has been kicked off
 - Auction Success – Shine Like a Star
 - Updates to Art, Science, and Music Rooms and 4 classrooms, and lightening
 - Added in extra Student Resource Room – extra bonus after building out music room
 - Outdoor Furniture from last June – still waiting for
- Security Update
 - Raptor System installed – Gov issued IDs will be scanned and then will be in system
 - SWOT Study – All in our favour, staying in queue lane
- Capital Campaign
 - Met with City of Dallas to get all approvals ready for building after we get funds
- Cafeteria
 - Updates and changes to healthy menu in place, communications will go out to parents
 - Thank you to committee working with Keith on survey results, second survey coming out following changes
- Mass Schedules
 - Going back to 8am across for the school year with the exception of Holy Days (10am)
 - If there is a Holy Mass during the week, will not go to Mass on Friday
 - DK / 4K will go last Tuesday of every month
 - Kinder joining Fridays with Bible Buddies starting in October
 - Volunteer Commissioning Mass
 - Anyone volunteering in any capacity to join the Mass
 - RSVP to the event so the school can understand attendees and send children with a special gift presentation
- Treasurer Update – Kaleigh H.
 - Procedure Review
 - Check request reimbursement form in folder and soft copy online, send to Treasurer through email
 - CKS will not reimburse alcohol, gift cards, or tax (use tax reimbursement form), can't reimburse receipts with alcohol
 - Budgets are all also set for each committee and can be found in folders
 - Send any Nubia questions only to Treasurer (even beyond CKSPA), but checks are cut from Nubia Thursday if in 48 hrs in advance
 - Payment Request for PayIt System
 - Three-weeks notice to Tanya to get set-up
 - Plan ahead for your events if you need to charge for your events
- Event Updates
 - Carnival Update – Christine Nevitt in lieu of Brittney Browne and Cynthia Drennan
 - October 1 – 1-7pm (Extending time to help students who have sports)
 - Plenty of sponsorship opportunities still available, Tanya sending out new email linked to Pay It account
 - Need more volunteers for day-of, sign up through Sign-Up Genius
 - New additions
 - Rock climbing roll, trains for adults and kids, electronic bracelet for kids ticket redemption
 - Beer Garden – Pre-selling adult beverage bracelets that are not available at the carnival
 - Homecoming – October 9th Football Game and Spaghetti Dinner
 - CK5K – October 8th
 - Faculty Lunch – August 23rd
 - 8th grade hosting, Saladpalooza theme
 - Fashion Show – November 16th
 - Send in suggestions of family's with stores in Preston Center and HP areas
 - Spirit Store – Anne Robinson and Audrey Mazzu
 - Store open for Back to School night
 - Will have a plan to open the week before every Sprit week
 - Everything is online and on Instagram
 - Send suggestions to for gear or days your need store open before your event – cksstore@gmail.com
 - Uniform Closet
 - Bring in any used clothes and put in outside red bin for volunteers to organize
 - Looking for weekly volunteers to manage and clean, as well as, pick up lost and found items from recess, stage or field

Conclusion

- Adjourn
- Next meeting: September 6th, 9:30am