

From: email@renweb.com <email@renweb.com> on behalf of Lisa Bosco <lbosco@cks.org>
Sent: Friday, July 17, 2020 2:36 PM
To: Lisa Bosco <lbosco@cks.org>
Subject: Update from CKS

Dear Parents,

We hope that this message finds you and your loved ones safe and healthy. Many of you are aware of Dallas County Judge Clay Jenkins' announcement yesterday in regard to the Local Health Authority of Dallas County order for the delayed reopening of Dallas County schools. We are working with the Diocese of Dallas Catholic Schools Office (CSO), and we will be sharing what this means for Christ the King Catholic School next week.

As a result of this update, our grade level meetings will be rescheduled until after we hear from the CSO so that we may answer your questions once we know if we will be starting the school year physically present or through E-Learning. Either way, the start of school will not be August 10th.

Attached please find a draft of our CKS Reopening Plan, which will continue to be updated in order to reflect the most recent guidelines.

In closing, St. Teresa is known for the saying, "remember we belong to one another." This reminds us of our Catholic Social Teaching's call to family and our responsibility to the common good and well-being of one another. As Crusaders Who Care, we are blessed to be on this journey with you to provide the best for our students. Thank you for your patience during these challenging times.

Sincerely,

Dr. O'Sullivan and Dr. Bosco

Christ the King Catholic School



2020-2021

REOPENING PLAN

DRAFT

Updated July 17, 2020

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INTRODUCTION

Dear Parents,

We have been diligently working on our CKS Reopening Plan to provide options for our families to continue their Catholic education. Our plan was developed with guidance from the CDC, TEA, TCCB ED, CSO, DCHHS, and government guidelines. It is still subject to change as new information becomes available. A great deal of time and resources have been committed to planning for the future as we prepare for the 2020-2021 school year. This COVID-19 pandemic is still fluid and unpredictable. As such, things are still subject to change as new information becomes available.

Thank you to our Task Force members for their time and expertise discussing protocols, policies, and scenarios for the reopening of Christ the King Catholic School. Please know that our students are always at the forefront of our decisions. We remain committed to a proactive approach to provide for the physical, intellectual, and spiritual well-being of our students and families.

We remain grateful to the continued support and commitment of our families to the CKS mission as we prepare for the upcoming school year. We greatly valued your feedback with respect to E-Learning and reopening. Please know that we are here to partner with you to provide the best for our Crusaders.

Our CKS Reopening Plan is designed for a return to campus with safety and health considerations in place. We have the option for virtual learning available, and know that you will make the best decision for your family. The virtual learning option will take place simultaneously with on-campus instruction (detailed in the Academics section of this plan.) Please know that there is still a plan for full E-learning, as well as a hybrid model should either be necessary for CKS in the future.

Our plan focuses on health and safety, academic validity, operational vitality, Catholic identity, and communication. Our goal is to continue to provide a rigorous and relevant high-quality academic experience rooted in our Catholic faith. Now more than ever before, we need your support and partnership to keep our community safe so that we can continue to live our mission.

After reading the plan, please join us for grade level meetings. We will be sending a link to each family to make a commitment to on-campus or virtual learning for the first quarter of the 2020-2021 school year. Parents are asked to make this decision by August 15th. Thank you for supporting the CKS mission. Your families remain in our prayers. We greatly look forward to seeing you soon!

Dr. O’Sullivan
President

Dr. Bosco
Principal

CKS MISSION

As members of Christ the King Catholic School, we will reverence Christ, respect others, and educate our hearts, minds, and spirits to become future servant leaders.

As members of the faith community of Christ the King Catholic School, we will

- Reverence Christ so that all may grow in faith and love,
- Respect others and ourselves so that all may live in dignity, and take
- Responsibility for the spiritual, intellectual, and physical growth and well-being of all members of our community.

TASK FORCE COMMITTEES

Health & Safety:

Dr. Mike Tolle, Chair
Dr. Anthony Aramoonie
Dr. Chrissy Bourland
Mrs. Rachel Nettune
Dr. Tia Raymond
Dr. Matthew Simon

Finance & Facilities:

Mr. Colin Raymond, Chair
Mr. Jimmy Archie
Mr. Brian Tusa
Mr. Todd Weismueller

Communications:

Mrs. Erin Kidwell, Chair
Ms. Beth Burau
Mr. Ron Hudson
Mrs. Stephanie Phillips

Academic Validity:

Mr. Chris Galante, Chair
Dr. Lisa Bosco
Dr. Mark Knize
Mrs. Elissa McClure
Dr. Patrick O’Sullivan
Ms. Michelle Snyder

Catholic Identity:

Fr. Tony Lackland, Pastor
Fr. Ryan Hiaeshutter
Msgr. Zimmerman
Fr. Sean Martin
Dr. Lisa Bosco
Ms. Beth Burau
Dr. Mark Knize
Dr. Patrick O’Sullivan

OPERATIONS

- Health & Safety
- Facilities
- Campus Traffic Flow
- On-Campus Dining

Health & Safety:

Every effort is being made to provide a safe environment.

All students, faculty, and staff will self-screen daily to ensure they are free of the COVID-19 symptoms listed below:

- Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
-
- If your child has any of the symptoms when screened, they are to stay home.
 - If your child has known close contact with a person who is lab-confirmed to have COVID-19, they are to stay home.
 - If your child is experiencing any symptoms at school, he or she will be sent to the nurse who will call to ask parents to pick up immediately.

- Temperature checks will be conducted daily upon arrival to campus, and any individual with a fever over 100 degrees will be excluded from any in-person activities. If the individual has a diagnosis from his/her doctor regarding the illness that is not COVID-19, they may return to work / school if at least 3 days have passed since the resolution of fever without the use of fever reducing medications. If there is not a diagnosis or the diagnosis is ambiguous, in addition to the lack of fever the following conditions must be met:
 - improvement in respiratory symptoms (cough, shortness of breath)
 - at least 10 days have passed since symptoms first appeared.
- If a lab confirmed case of COVID-19 is positive, school confidentiality will be maintained, but the school will notify DCHHS, teachers, staff, and families of all students that have been in close contact.
- If diagnosed with COVID -19, the individual will remain out of school until:
 - 3 days have passed since recovery
 - Improvement of respiratory symptoms
 - At least 10 days have passed since symptoms first appeared
- Any student, faculty, or staff member living with someone who is experiencing COVID-19 symptoms should self-quarantine for two weeks. If they themselves experience symptoms, they must meet the previous conditions to return to school.
- If a physician determines that a fever is for another reason, the student may return to school with a physician's note after 72 hrs. fever free, in staying with the existing Diocesan policy.
- As per the Diocese of Dallas Catholic Schools Office, masks will be worn by all faculty, staff, and students while on campus inside the building. The only valid medical reasons for not wearing a face covering, within the context of COVID-19, would also mean that attending school in person with such a condition is too dangerous to allow. As such, any individual who is unwilling or unable to wear a face covering would need to move to remote learning.
- There will be access to hand sanitizer throughout the day.
- There will be regularly scheduled handwashing times.

- Education on proper hygiene will be taught including:
 - Proper and frequent handwashing
 - Not touching your face particularly eyes, nose, and mouth
 - Maintaining social distancing
 - Proper wearing of masks (covering that covers nose and mouth).

Closing Procedures (Awaiting final diocesan policy.)

- In the case of an individual testing positive for COVID-19 and it can be determined to have exposed the school to the same, the school will move people the individual has been in contact with for more than a five to ten minute period to virtual learning or working for a ten-day period. Any testing for COVID-19 should be delayed until five days after the initial exposure, and following the ten-day period, all individuals would be allowed back on campus provided that they do not display any symptoms. Individuals will not need to provide a negative test to be allowed back on campus.
- If it is not possible to definitively know who the individual has been in contact with, the school will presume that maximum exposure has taken place and move anyone who could have come into contact with the individual to virtual learning, up to and including the entire school.
- In all cases, the goal will be to limit disruption to the greatest extent possible while erring on the side of being overly cautious.

Uniforms

- Students may wear a mask consistent with “free dress” policies. (See the CKS Handbook for Parents and Students, pg. 74.)
- Students may wear sneakers with their uniform for first semester.

School Supplies

- Individual school supplies have been purchased for each student. Students will not share supplies.
- Each student should keep an extra clean mask in his/her backpack.
- Each student should keep a personal hand sanitizer in his/her backpack.

- Please label all personal belongings (including clothing, water bottles, and personal masks) clearly.
- 4K/DK-4th grade students are individually assigned technology devices.
- 5th –8th grade students will only use personal devices and not share.
- Disinfectant wipes are available for iPads and computers.

Screening

- All faculty and staff will complete a daily COVID-19 self-screening form to determine reporting to school.
- All parents will complete a daily COVID-19 screening form for each student to determine attending school.
- If a screening form is incomplete, the student will not be permitted to enter the school.

Visitors

- Only essential personnel will be on campus.
- Campus will be closed to visitors and parents.
- Anyone on campus will be required to wear a face covering.
- Deliveries will be arranged through the Parish Center during select times to minimize contact.

Deliveries

- During the initial reopening phase, no deliveries will be received during the school day, including lunch.
- If a student leaves something at home, the school will understand and be flexible to resolve the issue.
- There will be no class parties or shared snacks, including birthday treats, until further notice.

Facilities:

- HVAC has been adjusted to increase outside air flow as permissible.
- Addition of HEPA air purification units in each classroom, hallways, cafeteria, and throughout the school.
- Study of humidity control, UV filters, and overall HVAC campus plan is ongoing.
- Windows will be opened periodically to increase air flow.
- Exhaust fans will continue to run in the restrooms and attics.
- Restrooms in Bernardine have been renovated.
- New handwashing stations installed in the Bernardine hallways.
- Installation of touchless faucets.
- Hand sanitizing stations will be at each entrance and throughout the school.
- Water fountains will be turned off. Water bottle refill stations will be accessible.
- Restrooms will be cleaned multiple times a day and occupancy will be staggered.
- Students will not utilize PE Locker rooms and will not change for PE.
- One way directional and social distancing signs in the hallways.
- Hygiene posters will be placed throughout the campus.

Cleaning

- Each night, the campus will be deep cleaned and disinfected with the Clorox 360 electrostatic mister (used against SARS-CoV-2, the virus that causes COVID-19 based on the EPA's Emerging Pathogen Policy). Disinfectant and Sanitizing Mist will remain on surfaces and disinfect for up to 24 hrs.
- All high touch areas will be cleaned and disinfected each evening, as well as consistently throughout the day.
- Restrooms will be cleaned throughout the day.

- Cleaning will be ongoing throughout the day for high touch areas.

Campus Traffic Flow:

Carpool

Drop Off

To provide social distancing there will be four entry points:

- Available locations:
 - 4K/DK – K: Bernardine Door: Colgate Entrance
 - 1st – 2nd: Teal Lab Doors by Parish Center
 - 3rd – 5th: Colgate Cafeteria Doors
 - 6th – 8th: Frannie’s Garden
- Once school staff verify that the student has submitted the daily screening form, they will exit vehicle and go straight to classroom.
- Please be patient, cars will be directed to drop off one car length apart to allow staggered entrance to school.
- Parents will not walk students into school.

Pick Up

- All families are asked to use parking lot carpool line.
- For safety reasons and to maintain as much social distancing as possible, students will be dismissed by family beginning at 3:15pm through the Parish Center and Frannie’s Garden doors.

Aftercare

- Will begin when it is safe to do so. The start date will be announced as soon as possible.
- Students will be socially distanced in the cafeteria with pick up through the Frannie’s Garden doors.

Classroom Configurations

- Desks will be arranged facing in one direction as social distanced as possible.
- Plexiglass safety dividers have been purchased for each desk and table.
- Outdoor space will be utilized for instruction when possible.
- Hand sanitizer will be available in each classroom.
- Windows can be opened.
- All supplies will be individual, not shared.
- Lockers will not be used in the Fall.
- Faculty will have access to disinfecting wipes to utilize as needed.

On-Campus Dining:

Lunch

- For the Fall Semester each student will be required to bring lunch from home.
- Students must adhere to the CKS food allergy policy (See the CKS Handbook for Parents and Students, pg. 56.)
- Each student should bring a full water bottle (labeled with name) to school each morning.
- Lunches must be sent with students when they come to school. Lunches will not be allowed to be dropped off at school.
- Lunch will initially be eaten in the classrooms and when possible rotate through the cafeteria or outside (following Diocesan temperature guidelines).
- Students must also bring a snack from home as snacks will not be available for purchase.
- Cafeteria service is scheduled to resume starting in January or when it is safe to do so.

- There will be no class parties or shared snacks including birthday treats until further notice.

ACADEMICS

- Scenarios
- Curriculum
- Training

Scenarios:

As per the Diocese of Dallas Catholic Schools Office (CSO), the first day of instruction has been moved for all grade schools. The start date is to be determined, and the school year will likely begin with E-Learning. The CSO has proposed the following for all diocesan grade schools when it is safe to transition to being physically present on campus. The specific dates have not yet been determined.

Early Dismissal carpool begins at 11:45am for all students.

Full-Day Dismissal carpool begins at 3:15pm for all students.

Monday	Tuesday	Wednesday	Thursday	Friday
	4K/DK – 3rd Grades ONLY Half-Day	4th-8th Grades ONLY Half-Day	All Students Half-Day	Closed
All Students. → Half-Day	Half-Day	Full-Day	Full-Day	Closed
Half-Day	Half-Day	Full-Day	Full-Day	Closed

Schedule transitions to full days on: TBD.

No naps for 4K, DK, or K.

Note: We are waiting on state guidance regarding the delayed start of school, as it may extend the school year.

Physically Present

- When school is in session and all are physically present, instruction will take place on campus.

Hybrid

- In the event a hybrid schedule is needed to enforce mandated guidelines, there will be an A day/B day schedule. Certain students will be on campus for instruction on their scheduled days, and the remainder of students will move to E-Learning.

E-Learning

- In the event the school needs to close, instruction will move to E-Learning. During E-Learning, there will be livestreamed instruction through Microsoft Teams. The lessons will be recorded for asynchronous, as well as synchronous options. Updated E-Learning guidelines are published on the CKS website.

As indicated, families will have the option to choose virtual instruction when the school reopens. The commitment is for the entire first quarter. Instruction will be livestreamed, as well as recorded for asynchronous access. Virtual instruction requires students to complete independent practice as a component of the lessons.

In the event a 14-day quarantine is necessary, students will move to virtual instruction until able to return to school based on the related return to school policy and protocol.

Note: Recording/photographing any E-Learning/virtual instruction is prohibited. CKS E-Learning guidelines must be followed at all times.

Attendance

Per Texas Education Code (TEC), §25.092, students must attend 90% of a course in order to be awarded credit for the course and/or to be promoted to the next grade. This requirement remains in force during the 2020-21 school year. Whether learning on campus or at home, attendance will be required of all students.

Curriculum:

- The Diocese of Dallas CSO approved curriculum will continue to be utilized.
- Resources have been purchased to enhance E-Learning experiences.
- Beginning of the year assessments will be utilized to determine students' most up-to-date mastery level of curricular content. The assessment data will be utilized to inform instruction.

- Schedules will reflect an increased cross-curricular focus, allowing additional instructional time to reinforce core subject areas while integrating Fine Arts, Physical Education, and Foreign Language instruction.
- Students will not travel to change classes. Teachers will go to the student's Homeroom classroom.
- During phase one of reopening, students will be in cohorts by homeroom. Therefore, there will not be separate honors ELA/Math classes in grades 6-8 in the first quarter. As differentiated instruction and assessments will be emphasized, students currently in an honors class will maintain that designation for the first quarter.
- Progress monitoring strategies are strategically scheduled in order to consistently measure each student's progress and growth.
- There will be no field trips during the first semester.

Training:

Faculty

- Remote Learning
- Microsoft Teams, FACTS LMS, SeeSaw, Padlet
- Instruction in person & online simultaneously.
- Health & Safety Protocols
- Social Emotional Learning

Students

- Microsoft Teams, FACTS LMS, SeeSaw, Padlet
- Health & Safety Protocols
- Social Emotional Learning & Growth Mindset

Parents

- Microsoft Teams, FACTS LMS, SeeSaw, Padlet
- Technology Support

COMMUNITY EVENTS & STUDENT ACTIVITIES

- School Mass
- Events
- Athletics
- Activities & Clubs

School Mass:

- School Mass will be divided by grades and streamed into the classroom when physical presence is not possible.

Events:

- There will be no large gatherings until further notice.
- Events such as *4K/DK/Kindergarten Round Up*, *Back to School Night*, and *Make the Grade* will be held virtually.

Athletics:

- There will be no DPL sports/cheerleading for the first semester.

Activities & Clubs:

- There will be no afterschool activities until further notice.

COMMUNICATION

CKS Admin. Newsletter

- The newsletter will continue to be emailed to families weekly from Dr. Bosco and Dr. O'Sullivan.

CKS Website

- COVID-19 website, includes all archived communications
- Spiritual Resources
- E-Learning guidelines

Contact Information

- Please update all contact information in RenWeb. Emergency alerts and messages are sent to the contact information you have listed.

This is a draft document, subject to change. We are voluntarily complying with state mandates.

Dr. O’Sullivan, President – posullivan@cks.org

Dr. Bosco, Principal – lbosco@cks.org

*O Mary,
you always shine on our path
as a sign of salvation and of hope.
We entrust ourselves to you, Health of the Sick,
who at the cross took part in Jesus’ pain, keeping your faith firm.
You, Salvation of the Roman People,
know what we need,
and we are sure you will provide
so that, as in Cana of Galilee,
we may return to joy and to feasting
after this time of trial.
Help us, Mother of Divine Love,
to conform to the will of the Father
and to do as we are told by Jesus,
who has taken upon himself our sufferings
and carried our sorrows
to lead us, through the cross,
to the joy of the resurrection. Amen.*

Under your protection, we seek refuge, Holy Mother of God. Do not disdain the entreaties of we who are in trial, but deliver us from every danger, O glorious and blessed Virgin.

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