

From: Lisa Bosco <lbosco@cks.org>
Date: May 18, 2020 at 5:19:04 PM CDT
To: Lisa Bosco <lbosco@cks.org>
Subject: 8th Grade Recognition Ceremony Preference

Good afternoon,

As previously communicated, the in-person CKS graduation is a special experience, and we would like to maintain the spirit of the experience for you. Therefore, we have the graduation ceremony scheduled for August 13, 2020 in the Church.

However, we would like to obtain your feedback on an alternate option. Please complete the following survey by 5pm on Tuesday, 5/19. (One survey per family.) An update will be sent to families Wednesday morning. This survey is being used to determine a consensus on students' and families' preference regarding an alternate 8th grade vehicle ceremony (drive through) following TEA's guidelines.

One of these options will be chosen. A decision will be made with health and safety as priorities, taking into consideration those in higher risk categories (faculty, staff, students, and families) and those whose family household members are in higher risk categories.

TEA's guidelines for a Vehicle Ceremony:

- Families must remain in the vehicle at all times.
- One student would exit the vehicle at a time to pick up the diploma, awards & take a picture.
- Prior to participating, individuals must be screened (via questioning) by school system employees for any of the following new or worsening signs or symptoms of possible COVID19:
 - Cough
 - Shortness of breath or difficulty breathing
 - Chills
 - Repeated shaking with chills
 - Muscle pain
 - Headache
 - Sore throat
 - Loss of taste or smell
 - Diarrhea
 - Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
 - Known close contact with a person who is lab confirmed to have COVID-19 if exposure to the active confirmed case occurred within the last 14 days

Those found with any of these signs or symptoms must be excluded from the activity.

- Members of the same household (five individuals or fewer, excluding the graduate) may be present in a vehicle with the graduate.
- School officials will communicate with students' families prior to the ceremony to determine how many family members will be attending so they can plan appropriately to implement social distancing measures, logistics, and other safety measures.
- Graduates or promoting students may only be brought together for one event per class or breakout group. No rehearsals will be permitted.

- Diplomas or other documents may not be handed from person to person unless gloves are worn by those distributing diplomas or other documents to students.
- Consistent with the actions taken by many institutions across the state, consider having all participants wear cloth face coverings (over the nose and mouth) if they will come within 6 feet of another person who is not a member of that person's household, except when photos are taken. If available, they should consider wearing non-medical grade face masks.
- Care should be taken and effort must be made to mitigate virus exposure when participants come into contact with documents and other objects such as diplomas and awards.
- School employees at the ceremony must be limited to the minimum number needed to logistically support the ceremony.
- A robust communication plan must be in place to address steps to be taken before, during, and after the ceremony to ensure that participants are aware of safety protocols at the ceremony.
- Explicit instructions to graduates not to congregate outside of school-sponsored ceremonies or events.

We are very proud of our Class of 2020 and we look forward to celebrating all of their accomplishments!

[Click here for the survey.](#)

Thank you,

Dr. O'Sullivan and Dr. Bosco