

TO: 2023 PSIA Competitors & Parent Volunteers

FROM: Kasey Dow kdow@cks.org

RE: IMPORTANT details regarding time, location, dress, check-in

PSIA IS SATURDAY, MARCH 25, 2023 ~ Your child should continue to prepare for the upcoming competition. Please read this information thoroughly!

PSIA

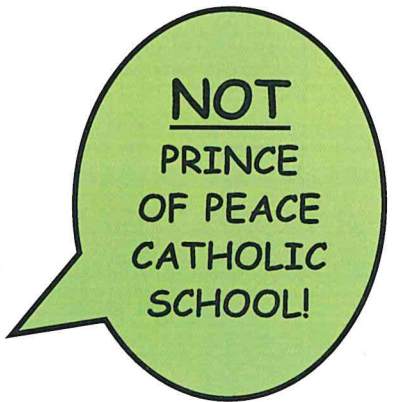
Saturday, March 25, 2023

HOST SCHOOL:

Prince of Peace Christian School

4004 Midway Road

Carrollton, Texas 75007



**NOT
PRINCE
OF PEACE
CATHOLIC
SCHOOL!**

**HOW TO LOCATE THE ACADEMIC COMPETITION
INFORMATION ON THE CKS WEBSITE**

1. Go to www.cks.org
2. click on **CAMPUS LIFE**,
3. under **CAMPUS LIFE**, click on **PSIA** link.



***ALL OF THE NECESSARY INFORMATION ABOUT PSIA IS LOCATED HERE** (guidelines/rules for each event, schedule with times/room numbers, competitors list with event room numbers, what to bring, etc.).*

The **ACADEMIC PREP MATERIALS** link (located under **CAMPUS LIFE** tab) can be accessed using your Renweb log-in information.

Be certain your child is familiar with the instructions for his or her competition. PLEASE MAKE SURE YOUR CHILD IS FAMILIAR WITH THE GRADING OF HIS/HER EVENT. UNDERSTANDING THE CONSEQUENCES OF SKIPPING OR GUESSING IS AN IMPORTANT TEST TAKING STRATEGY.

PSIA Competitors: (Saturday, March 25TH)

In the morning/Before the event(s):

1. **Parking:** The  gold oval on the map of the school (SEE MAP BELOW) indicates the BEST and most convenient parking. It is easiest to access this parking lot from the campus entrance on International Pkwy, just east of Midway Rd. Everyone will enter the building through the GYM LOBBY DOORS. (SEE MAP BELOW)
2. **Check-in:** Upon arrival, all students should come directly to the GYM. The GYM LOBBY ENTRANCE is closest to the East Student Parking lot—(SEE MAP BELOW for  green star). *All students should immediately sign-in/check-in at the CKS table in the GYM to confirm their event information (ROOM ASSIGNMENTS, etc.).* There will be an announcement made for each competition. Competitors will be directed to line up and escorted by Prince of Peace volunteer students called PIED PIPERS. The announcement will be made 10 to 15 minutes before each event. PIED PIPERS will escort competitors to their event room. They will also escort competitors back to the GYM when the contest is over. **THIS IS DIFFERENT THAN THE WAY IT WAS DONE LAST YEAR.** Parents may not accompany their child to the testing rooms. Parents are requested to stay in the gym or dining hall. Prince of Peace and PSIA are very strict about this!
3. **What to Bring:** Be sure to check the "MATERIALS TO BRING" section on the www.cks.org website to make sure you have the necessary event supplies (pens, paper, etc.). Competitors in Maps/Graphs/Charts **MUST** bring their atlas with them to the competition. On-site drawing competitors **MUST** bring their own art supplies. Number Sense competitors must bring their own BLUE PEN.
4. **Arrival Times:** Children should arrive 45 minutes prior to their event. Please allow extra time for parking and check-in at the **CKS TABLE IN THE GYM**. You can double check event times at www.cks.org (AS DETAILED IN YELLOW BOX ABOVE).

During the day/Following the event(s):

5. We will maintain **CKS spots/tables in the GYM**. (with the help of parent volunteers). This is where CKS families and children can come to rest, prepare, get updates, wait for parents to begin/finish a volunteer assignment, wait for event to begin, wait for a ride, etc. In order to maintain a quiet testing environment for the competitors, **NO ONE WILL BE ALLOWED IN THE HALLWAY DURING COMPETITION TIMES.**
6. **Lunch** and snacks can be purchased in the dining hall throughout the day
7. **Awards** will be announced and ribbons distributed right after **VERIFICATION** in the verification room assigned to that event. You will find the verification times on the www.cks.org website links. This information will also be posted and available the day of the competition. Competitors are not required to stay for verification; however, ribbons can only be picked up by the individual competitor or Mrs. Dow.

PLEASE NOTE THIS NEW VERIFICATION RULE CHANGE:

ONLY ONE ADULT FROM EACH SCHOOL MAY REVIEW THE TESTS WITH THEIR CONTESTANTS AND CONTESTANTS ARE ONLY ALLOWED TO VIEW THEIR OWN TEST. INDIVIDUAL PARENTS/GUARDIANS CANNOT REVIEW THEIR OWN CHILD'S TEST UNLESS THEY ARE THE ONE ADULT REPRESENTING ALL OF THE CHILDREN FROM THAT SCHOOL.

8. Names of award winners in each competition will be posted in the Dining Hall AFTER VERIFICATION and by scanning a QR code provided by PSIA on the day of competition.
9. Names of competitors advancing from PRELIM speaking events to FINAL speaking events will be posted on bright yellow paper in the dining hall. There is no verification for prelim speaking events.

REMEMBER THESE COMPETITIONS ARE RUN BY VOLUNTEERS; PLEASE BE PATIENT IF YOU RUN INTO COMPLICATIONS.

PSIA Parent Volunteers: (day of contest)

1. Check-in at CKS TABLE: Upon arrival, you should come to the CKS TABLE IN THE GYM to sign-in/check in with Mrs. Dow and pick up your pre-printed name tag with your volunteer assignment printed on it. You will need your name tag to pick up contest materials if you are a CONTEST DIRECTOR or SPEECH JUDGE. Your volunteer name tag will also allow you to enter the hallway to get to your assignment.
2. Check-in at PSIA VOLUNTEER TABLE: If you are a CONTEST DIRECTOR, *after* checking in at the CKS table and picking up your name tag, proceed to the west corner of the Dining Hall to check in at the **PACKET PICK-UP TABLE**.
 - Contest Directors and Speech Judges will pick up their contest envelopes at the PACKET PICK-UP TABLE no more than 15 minutes prior to their contest. After packet pick-up, Contest Directors and Speech Judges should make their way directly to the contest room.
 - Assistant Directors should go directly to their assigned rooms 15 minutes prior to contest start time.
 - Graders for objective tests will go to room MS1049 at their assigned time.
 - All writing tests will be judged in the Eagle Success Center.

BEFORE the competition on Saturday, March 25th:

It is imperative that ALL PARENT VOLUNTEERS are completely familiar with every aspect of his/her volunteer assignment. Please consult the VOLUNTEER CHECKLIST located on the PSIA ACADEMIC COMPETITION link at www.cks.org

Our CKS competitors will be penalized if our CKS Parent Volunteers are late to their assignment or not familiar with every aspect of their job.

IMPORTANT REMINDER FOR ALL CONTEST DIRECTORS:

All CONTEST DIRECTORS are REQUIRED to attend a mandatory training session. There are several options to complete your required training:

- Monday, March 20—Objective/Writing Contest Directors Meeting—4:00 PM via ZOOM
- Tuesday, March 21—Speaking Contest Directors Meeting—4:00 PM via ZOOM
- Wednesday, March 22—Objective/Writing and Speaking Contests Directors Meetings -4:00 PM via ZOOM
- Saturday, March 25—7:15 AM Contest Directors Meeting Objective and Writing Contests Directors in room MS1058 (upstairs in main building) Speaking Contests Directors in FAC (auditorium)
- Saturday, March 25—12:00 PM Contest Directors Meeting Objective and Writing Contests Directors in room MS1058 (upstairs in main building) Speaking Contests Directors in FAC (auditorium)

PSIA IS REQUIRING THAT ALL CONTEST DIRECTORS SIGN-UP FOR THIS 30 MINUTE TRAINING VIA THE SIGN-UP-GENIUS LINK BELOW: (ZOOM links are located on the sign-up-genius.)

<https://www.signupgenius.com/go/10c044ca8ae2ca1f94-psia1#/>

Thank you in advance for doing this! We all want the best possible experience for our student competitors.

POPCS Campus Map

4004 Midway Rd, Carrollton, TX 75007



-  Campus Entrance
-  Parking
-  Walkthrough Gate
-  PSIA Entrance

PRINCE of PEACE
WELCOMED. KNOWN. CONNECTED. PREPARED.